

# Good Time Entertainment

Mobile DJ, MC & Event Planning Services

531 H Street + Bakersfield, CA 93304

Phone (661) 633-1949 \* FAX (661) 633-9199

## WEDDING INFORMATION SHEET

REVISED: Form rev 07/07/03

C:\MyFiles\Good Time Entertainment\wedding overview.wpd

This form is an organizational tool to help track all the details of your wedding. The disc jockey assigned to your event will use this sheet as a guideline to make sure that everything happens as planned. The guidelines suggested are not firm requirements, but listings of typical wedding order of events, etc. Please complete the applicable sections as indicated, and if you have any questions, don't hesitate to call us at **(661) 633-1949 or 1-800-200-99DJ(35)**. **More Information @ [www.goodtime.ca](http://www.goodtime.ca)**

### Part I. GENERAL INFORMATION For Good Time Entertainment

Bride's Name: \_\_\_\_\_ Groom's Name: \_\_\_\_\_

Wedding Date: \_\_\_\_\_ Wedding Time: \_\_\_\_\_

Ceremony Location: \_\_\_\_\_ Will we be providing music for the ceremony?  Yes  No  
\*If yes, complete Section V. - Wedding Ceremony Outline.

Reception Location: \_\_\_\_\_ Reception Start Time: \_\_\_\_\_

DJ Dress Code: (please check appropriate box)

**" Standard Uniform (tuxedo shirt, black vest, tie, dress pants)**

Slacks, dress shirt & tie  Slacks & shirt (no tie)  Jeans & nice shirt  Shorts & polo shirt  Other (tuxedo, theme, etc.) \_\_\_\_\_

### Part II. RECEPTION OUTLINE For Good Time Entertainment

The following outline is used to help plan the reception. The order listed is the typical order of events, but can be adjusted as needed. Please indicate "n/a" on the line for any events that you do NOT wish to include in the reception. Use the space between the lines to add any additional events. Use the lines to number events in order if you would prefer a different order.

- \_\_\_\_\_ Background Music (before arrival of first guest through dinner).
- \_\_\_\_\_ Introduction of Bridal Party followed by Grand Entrance of Bride & Groom
- \_\_\_\_\_ Groom's welcome to guests after Grand Entrance
- \_\_\_\_\_ Announce the serving of food. (We will dismiss personally by table if buffet).
- \_\_\_\_\_ Coordinate the serving of champagne (or cider) for the toast.
- \_\_\_\_\_ Best Man's Toast
- \_\_\_\_\_ Other Toast or Dedication: **Please indicate preference here  Open Mic  Mic only to guests indicated below**
- \_\_\_\_\_ Please list details (who & what): \_\_\_\_\_
- \_\_\_\_\_ Cutting of the Cake
- \_\_\_\_\_ Bouquet Toss
- \_\_\_\_\_ Garter Removal / Garter Throw
- \_\_\_\_\_ Father/Daughter Dance
- \_\_\_\_\_ Mother/Son Dance
- \_\_\_\_\_ Bride & Groom's First Dance
- \_\_\_\_\_ Bridal Party Dance (Bridal Party, Parents, Grandparents and then everyone. (Please line through any that will NOT be present.)
- \_\_\_\_\_ First Fast Dance
- \_\_\_\_\_ Money Dance (Normally 15 minutes after first Fast Dance. Length depending on number participating guests.)
- \_\_\_\_\_ Continued Dancing, fun & games (i.e. YMCA, Men in Black, Conga Line, Limbo, etc.)
- \_\_\_\_\_ Any Additional Events (Please indicate) \_\_\_\_\_

Consult Done By \_\_\_\_\_ Date \_\_\_\_\_

Special Request \_\_\_\_\_

Balance Due \_\_\_\_\_ DJ \_\_\_\_\_ / \_\_\_\_\_

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**Part III. RECEPTION INFORMATION** For **Good Time Entertainment**

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**A. BRIDE & GROOM INTRODUCTION:**

Please indicate how you wish to be introduced for the Grand Entrance.

(I.e., Mr. and Mrs. Groom's Name; or Mr. and Mrs. Last Name; or His First Name & Her First Name, then Last Name.)

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**B. WEDDING PARTY:**

Please note the names of those in your wedding party. If needed, add phonic spelling to ensure correct pronunciation.  
*(Bridesmaids & groomsmen need first names only.)*

Best Man: \_\_\_\_\_

Maid or Matron of Honor (please indicate correct title): \_\_\_\_\_

\_\_\_\_\_ (groomsmen) AND \_\_\_\_\_ (bridesmaid)

\_\_\_\_\_ (groomsmen) AND \_\_\_\_\_ (bridesmaid)

\_\_\_\_\_ (groomsmen) AND \_\_\_\_\_ (bridesmaid)

\_\_\_\_\_ (groomsmen) AND \_\_\_\_\_ (bridesmaid)

\_\_\_\_\_ (groomsmen) AND \_\_\_\_\_ (bridesmaid)

\_\_\_\_\_ (groomsmen) AND \_\_\_\_\_ (bridesmaid)

**C. RELATED PROFESSIONALS & Phone #'s** For **Good Time Entertainment**

Please list the other professionals involved in the reception, or indicate "n/a" as needed. This will help us work with the others involved in your reception.

Disc Jockey: *Good Time Entertainment 661-633-1949*

Coordinator: \_\_\_\_\_

Photographer \_\_\_\_\_

Videographer \_\_\_\_\_

Minister/Officiant: \_\_\_\_\_

Caterer: \_\_\_\_\_

Other (please specify): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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**Part IV. RECEPTION MUSIC** For **Good Time Entertainment**

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First, indicate your general preferences on the TOP 1300 Music List (*attached or down load from **Good Time Entertainment's** web site [www.goodtime.ca](http://www.goodtime.ca)*) by check mark or highlights. This sheet will be used on site by the DJ to note your general preferences. Next, complete the following section for specific dance music selections. These will be played as specified. Indicate "n/a" for any dances you do NOT want included. You can now hear 30sec clips of our top 1300 song online at **Good Time Entertainment's** web site [www.goodtime.ca](http://www.goodtime.ca)

**A. Featured Dance Selections For **Good Time Entertainment****

Please list your selections for the following dances. (Indicate "n/a" as appropriate.)

- \_\_\_\_\_ Father/Daughter Dance: \_\_\_\_\_ (title) \_\_\_\_\_ (artist) \_\_\_\_\_ / \_\_\_\_\_
- \_\_\_\_\_ Mother/Son Dance: \_\_\_\_\_ (title) \_\_\_\_\_ (artist) \_\_\_\_\_ / \_\_\_\_\_
- \_\_\_\_\_ Bride & Groom's First Dance: \_\_\_\_\_ (title) \_\_\_\_\_ (artist) \_\_\_\_\_ / \_\_\_\_\_
- \_\_\_\_\_ Bridal Party Dance / Everyone Dance: \_\_\_\_\_ (title) \_\_\_\_\_ (artist) \_\_\_\_\_ / \_\_\_\_\_
- \_\_\_\_\_ First Fast Dance: \_\_\_\_\_ (title) \_\_\_\_\_ (artist) \_\_\_\_\_ / \_\_\_\_\_
- \_\_\_\_\_ Money Dance (Usually 15 minutes or so after first fast dance. No music selection necessary, DJ will keep going until all complete.)
- \_\_\_\_\_ Other Please list below any additional feature dances (i.e. any dedications, etc.) and song selection as above.
- \_\_\_\_\_

**B. Any Additional Requests For **Good Time Entertainment****

Are there any songs you would like played that are not listed on the Top 1300?

9 Yes (please note below) 9 No

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**C. Any Specific Exclusions For **Good Time Entertainment****

Are there any songs that you absolutely **DO NOT** want played?

9 Yes (please note below) 9 No

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**D. General Music Preference For **Good Time Entertainment****

To help us gauge your preferences, please indicate below your general listening preferences or favorite radio station(s) in order.

- \_\_\_\_\_ Adult Contemporary (KELLY 95)
- \_\_\_\_\_ Rock / Classic Rock (KRAB, REAL ROCK)
- \_\_\_\_\_ Easy Listening / Soft Rock (KGFM, Smooth Jazz)
- \_\_\_\_\_ R & B / Hip Hop / Dance Music (Hot 94.1, KISS - 94.1)
- \_\_\_\_\_ Country (KUZZ)
- \_\_\_\_\_ Oldies - 50's & 60's (Sock Hop)
- \_\_\_\_\_ Oldies - 70's (Disco / R & B)
- \_\_\_\_\_ Oldies - 80's (Rock, Dance)
- \_\_\_\_\_ Other (please note) \_\_\_\_\_

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**Part V. WEDDING CEREMONY SELECTIONS** For **Good Time Entertainment**

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\*Complete only if Good Time Entertainment will be providing music for the wedding ceremony.

Lapel Microphone(s) needed? *9* Yes *9* No

**A. Format**

This is a basic format for a wedding ceremony. Please select the songs you would like played, if applicable, below. Suggestions on typical music are listed in parenthesis.

\_\_\_\_\_ Background music prior to start of ceremony.  
(Typically begins ½ hour before scheduled ceremony with light jazz and instrumental.)  
Preference / Type: \_\_\_\_\_

\_\_\_\_\_ Seating of Mothers  
(Typically to the background music as above)  
Preference / Type: \_\_\_\_\_

\_\_\_\_\_ Arrival of Groom, Officiant and Best Man  
(Typically there is no music to the arrival of the groom, officiant and groomsmen. according to **Good Time Entertainment**)  
If requested, please note selection: \_\_\_\_\_

\_\_\_\_\_ Bridesmaids Processional (walk down the aisle)  
Song \_\_\_\_\_ Artist \_\_\_\_\_

\_\_\_\_\_ Flower Girl & Ring Bearer Processional  
(Typically the same selection as bridesmaids.)  
Song \_\_\_\_\_ Artist \_\_\_\_\_

\_\_\_\_\_ Bride's Processional  
Song \_\_\_\_\_ Artist \_\_\_\_\_

\_\_\_\_\_ Song(s) during ceremony (indicate "n/a" if not applicable):  
Cue: \_\_\_\_\_ (i.e. lighting of candles, etc.)  
Song \_\_\_\_\_ Artist \_\_\_\_\_  
Cue: \_\_\_\_\_  
Song \_\_\_\_\_ Artist \_\_\_\_\_

\_\_\_\_\_ Recessional (Bride & Groom's walk back up the aisle)  
Song \_\_\_\_\_ Artist \_\_\_\_\_

**B. Adjustments For Good Time Entertainment**

Please note any other songs, dedications, or additions or adjustments to the outline above in the space provided.

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